



# American Institute of Chemical Engineers Dallas Section

## **DALLAS SECTION AIChE FEBRUARY 27, 2018 EXECUTIVE COMMITTEE & GENERAL MEETING MINUTES**

A Dallas Section AIChE Executive Committee and General Meeting were held on February 27, 2018 at the Two Guys From Italy Restaurant in Dallas, TX.

### **A) EXECUTIVE COMMITTEE MEETING**

The attendees were as follows:

Chair:	Jason Ballengee
Secretary:	Frederic S. Eisen
Treasurer:	Fernando J. Aguirre
Director:	Andrew S. Moore
Director:	Julia Tossetti
Past Chair:	Donald B. Miller

Vice Chair James W. Muhitch was absent but gave his proxy to the Chair. Director James K. W. McCreary was also absent but gave his proxy to the Treasurer Fernando J. Aguirre. The Secretary determined a quorum was present.

- 1) June Elections – Time to start thinking about June elections. Officers will inform the Chair of their intentions to run for office at the next meeting.
- 2) Home Office Section Report - There was some discussion about the Home Office report on our Section. We question some of the report conclusions and the Chair will send comments and suggestions back to Home Office.
- 3) Future Programs – The Vice Chair will be the March speaker. His topic will be “The Dirt Behind Soap”. Target date for a plant trip to the Witherspoon Distillery in Lewisville will be Friday afternoon May 25th.
- 4) TSPE Annual Awards Banquet – The recently held TSPE Annual Awards Banquet was discussed. There were several suggestions for improvement and the Chair will pass on our comments.

5) Treasurer's Report – Home Office is catching up with sending us dues revenue. They are working on the problem. About \$9,867 is in the bank. The Treasurer was recognized for becoming a “fellow” of AIChE.

6) Meeting Minutes – Minutes of the January 23, 2018 General and Executive Committee Meeting were approved.

7) Member Survey – Officers will conduct a brief survey of members via telephone or email. The Chair will assign names (approximately 10) for each officer to contact. Results to be reported at our next meeting.

## B) GENERAL MEETING

Attendance at the General Meeting was 17.

The Chair made some brief welcoming remarks. The Treasurer gave his report as discussed above.

The speaker for the evening was Benjamin Craig who is a Senior Consultant for Ramboll. His topic was Process Safety Management. He talked about Process Safety Management which is regulated in the United States by OSHA and EPA. However, many facilities that do not fall under the thresholds to be covered under OSHA's Process Safety Management Regulation or EPA's Risk Management Planning (RMP) requirements can still benefit from following the practices of these regulations. Knowledge of materials being stored or processed onsite, changes in processes, changes in procedures, lack of hazard awareness prior to or during operation are all contributing factors to personnel injury or property loss. The presentation highlighted industry process safety practices and hazard assessment methods to minimize the risks with changes to your process and provide code compliance.

The meeting was adjourned at approximately 8:35 PM.

Fred Eisen  
Secretary

3/21/18