
January 2016

Presented by AIChE Young Professional Committee

Authors of current document: Jonathan Haughton, Chris Lowe, Brian Daly, Kate Gawel, Monica Stowe (Staff), 2015-2016 YPC Local Sections Subcommittee

Authors of original document: Brian Daly, Daniel Shiosaki, Lowell Applebaum (Staff), YPAB

This document is to be meant as an outline to help you start a Young Professionals Group in your AIChE Local Section. Below are many suggestions collected throughout the years on best practices, structure, ideas for activities, and a little bit of background on the interest of the Institute

In many cases, a young professional or a group of young professionals will look to start a section themselves. However, sometimes local section leadership may attempt to start one themselves.

For those leaders who are looking to start a young professional group themselves, these are our suggestions:

Survey your market Does your local section have enough people to sustain monthly events? If you find only 5 individuals who meet the age requirements with no local universities, building a sustainable model may not be achieved.

Obtain Buy

_____ – The person who runs the show. Sets goals for the group, motivates and leads members, interacts with local section and the larger YP group, sets board meetings (If you have them) and location, sets meeting agendas, and always tries to represent AIChE, the local section, and your YP group in the best light. For smaller sections, they may also be responsible for programming,

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representatives to the rest of the board and can be great sources for filling vacancies in local section leadership. This can be discussed with your local section.

Budget– Most YP groups have a small operating budget, generously provided by the overseeing local section.

Many groups use a _____ to advertise events, elections, job opportunities, and other announcements. Some groups are also on _____ (to advertise events and post pictures) or (e

Section has attended a Houston Astros _____ as an YP event, and other YP groups can find major or minor league teams to support. East Tennessee YP group has a _____ event with a lesson, free dancing, and prizes.

You could also use sports to organize a _____ or other party. Other possibilities could include soccer, ultimate frisbee, volleyball, bocce, bowling, flag football, baseball/softball, rock climbing, trampoline park, or ice skating. Find something that works for you!

_____ – A _____ can be found from the local section – or one of your members may be a subject matter expert and eager to share their knowledge. Of course, you could mix a technical and social event into one big event.

